

COLLEGE OF ENGINEERING, KOTTARAKKARA

Form for obtaining No-dues Certificates from Lab/ Sections

Academic year (20...../.....)

1	Name	
2	Roll. No	
3	Branch	
4	Semester	
5	Admission No.	
6	Signature of the Student	

	DETAILS OF DUES	ALL DUES CLEARED
1	a) Library	
	b) Electrical Lab & Workshop	
	c) Mechanical Workshop	
	d) Computer Lab	
	e) Computer Hardware Lab	
	f) Electronic Circuits Lab	
	g) Digital & Microprocessor Lab	
	h) Communication Engg. Lab	
	i) DSP Lab	
	j) Placement Cell	
	k) Co-operative Society	
	l) Office	
	m) PTA / Canteen	
	n) Bus	
2	Hostel (Name of Incharge)	
3	Staff Co-ordinator (Senate & Physical Education Dept.)	
4	Office Superintendent	
5	Staff Advisor	
6	HoD	
7	Principal	

COLLEGE OF ENGINEERING, KOTTARAKKARA

Form for obtaining Transfer certificate, Course & Conduct Certificate Academic Year(.....to.....)

1	Name	
2	Roll No	
3	Branch	
4	Semester	
5	Admission Number	
6	Whether all dues cleared	
7	Signature of the student	

1	Reason for leaving	
2	Date of students last attendance at the institution	
3	Date on which the name was removed from the rolls	
4	Whether qualified for promotion to a higher class	
5	Conduct (to be recommended by the Staff Advisor)	
6	Recommendation of the HoD	
7	Signature of the HoD	
8	Signature of the Principal	



COLLEGE OF ENGINEERING KOTTARAKKARA

REFUND OF.....

NAME:	
BRANCH:	
SEMESTER & YEAR:	
YEAR OF ADMISSION & ADMISSION NO:	
Contact No:	
ACCOUNT HOLDER NAME:	
ACCOUNT NO:	
IFSC CODE:	
BANK:	
BRANCH:	

DATE:

SIGNATURE

***List of Docs Submitted:**

- 1.
- 2.
- 3.
- 4.

Remarks (For office purpose only):

