

# COLLEGE OF ENGINEERING KOTTARAKKARA

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## STUDENT DATA SHEET 2020-2021

Admission No: ..... / 2020

NAME (BLOCK LETTERS)										Affix a recent Passport size photo here
Date Of Birth	D	D	M	M	Y	Y	Y	Y	Age:	
Religion:					Caste:					
Whether belonging to SC/ST/OBC. (Please specify):					Place of Birth:					
Permanent Address PIN :									Mobile Number:	
									Land Number:	
AADHAR No:				Bank A/c No:				IFSC Code:		
Height (cms):	Weight:		Blood group:		e-mail:					

QUALIFYING EXAMINATION PASSED (Please Tick <input checked="" type="checkbox"/> )				PERCENTAGE OF MARKS IN THE QUALIFYING EXAMINATION				
DIPLOMA	PLUS TWO			PLUS TWO				DIPLOMA TOTAL
	State HSE	CBSE	ICSE	MATHS	CHEMISTRY	PHYSICS	TOTAL	

Institute where studied for qualifying examination			
University / Board			
Rank secured in LET / Engineering Entrance exam with Roll No:	Rank No:	Roll No:	
Quota in which admission secured <input checked="" type="checkbox"/>	State Merit: <input type="checkbox"/>	Management: <input type="checkbox"/>	

FAMILY DETAILS			
Name of Father		Name of Mother	
Occupation		Occupation	
Mobile Number		Mobile Number	
E-mail id		E-mail id	
Name of Local Guardian, if any with full address			Contact Number:

# COLLEGE OF ENGINEERING KOTTARAKKARA

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ADMISSION – 2020-2021 VERIFICATION REPORT

CATEGORY <input checked="" type="checkbox"/>	STATE MERIT General/Reservation <input type="checkbox"/>	MANAGEMENT <input type="checkbox"/>	NRI <input type="checkbox"/>
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Name			
Rank No.			
Branch			
Quota			
Certificates (Original) Submitted			

(Please arrange the certificates based on admission category in the following order)

SI No	Name of Document	Tick <input checked="" type="checkbox"/> if submitted	SI No	Name of Document	Tick <input checked="" type="checkbox"/> if submitted
1	Admit card ( Hall Ticket)		8	Fee Receipt	
2	Score Card / Data sheet		9	Migration Certificate	
3	Allotment Memo		10	Physical Fitness Certificate	
4	SSLC / 10 <sup>th</sup> standard		11	NRI Certificate	
5	+2 / 12 <sup>th</sup> , Diploma		12	Eligibility Certificate	
6	Transfer Certificate		13	Community Certificate	
7	Conduct Certificate		14	Nativity Certificate	

## FOR OFFICE USE ONLY

SL	ITEMS	AMOUNT	SL	ITEMS	AMOUNT	DD NO	Bank
1	Admission Fee		7	Students Amenities Fund			
2	Tuition Fee		8	KTU Arts & Sports fees			
3	Stationery Fee		9	Insurance			
4	Caution Deposit		10	Students administration fee (KTU)			
5	ID Card		11	Exam Fee			
6	Placement Cell						
<b>TOTAL</b>							

Receipt No & Date		Academic Section	
Admitted		AO / SS	
Admission No			

**PRINCIPAL**

### DECLARATION BY THE STUDENT

I have fully read the act relating to the prohibition of ragging in full along with details of punishment for ragging and fully understood its contents. I also understand that if I am found guilty of ragging, I am liable to be punished appropriately.

I also state that if I have to study in this institution after the final round of allotment, my parent and I will submit affidavits in the formats prescribed by the UGC in 2009 regarding curbing of ragging in higher educational institutions.

Signature of student:

Place

Date:

Name:

### DECLARATION BY THE PARENT

I have fully read the act relating to the prohibition of ragging and agree to abide to the punishment meted out to my ward in case he/she is found guilty of ragging.

I also state that if I have to study in this institution after the final round of allotment, my ward and I will submit affidavits in the formats prescribed by the UGC in 2009 regarding curbing of ragging in higher educational institutions.

Place. :

Signature of Parent/ Guardian

Date :

Name & Address:

## CAMPUS RULES AND REGULATIONS

1. All students shall wear the prescribed dress for theory class and practical session as the case may be.
  - A. Boys - Grey pants, white shirt, belt and black shoes
  - B. Girls - Grey churidar, white long top, grey shawl and black shoes.Inside the workshop and labs, wearing of navy blue overcoat is compulsory for both boys and girls.
2. Smoking is strictly prohibited within the campus. Students are advised to desist from the habit of smoking  
Altogether, as it is well known that it is injurious to health
3. Use of mobile phones inside the campus is strictly prohibited.
4. Use of Powered vehicles inside the campus is prohibited
5. As a matter of general discipline, students are prohibited from loitering in the veranda and from sitting on the parapet wall.
6. Leaning against the wall with feet on the wall is strictly prohibited. Students are requested to co-operate to maintain the college building and the campus clean and spotless. This is collective responsibility of students.
7. Late entry to class rooms or Lab/Workshop will not be allowed.
8. The identity card issued by the college must be prominently displayed on the chest by each student.  
**Mere possession of the card is not enough.**
9. Directions from the college staff in respect of academic matters and general discipline must be strictly complied with by all students.
10. Leave of absence will be granted only on medical grounds. However, such leave will be considered only for the purpose of granting condonation of shortage of attendance.
11. Duty leave will be granted only for the work/activity directly connected with the College.

I solemnly declare that I will abide by the rules and regulations.

Signature of student:

Place  
Date:  
Name

Countersigned

Signature of parent:

Place:  
Date:

## UNDERTAKING BY THE STUDENT

1. ....(Full name of the student with admission number S/o, D/o , Mr, Mrs, Ms ..... having been admitted to College of Engineering , Kottarakara , have received a copy of the AICTE Regulation on Curbing the Menace of Ragging in the Higher Educational Institution, 2009 (here in after called the "Regulation") carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused Clause 4 of Regulation and am aware as to what constitutes ragging.
3. I have also, in particular, perused Clause 5(4) and Clause 8(4)(a) of the regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under Clause 4 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 4 of the Regulations.
5. I hereby solemnly affirm that, if found guilty of ragging. my ward is liable for punishment according Clause 8(4) (a) of the Regulations, without prejudice to any other criminal action that may be taken against me under any panel low for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of conspiracy to promote ragging, and farther affirm that, in case the declaration is found to be untrue, I am aware that the admission of this ward is liable to be cancelled.

Declared this..... day of.....month of..... year.

Signature of student

Name

## UNDERTAKING BY THE PARENT / GUARDIAN

1. Mr. /Mrs. / Ms ..... (Full name of the Parent / Guardian) father / mother/guardian of Mr. /Mrs. / Ms..... (Full name of the student with admission number) having been admitted to College of Engineering , Kottarakara , have received a copy of the AICTE Regulation on Curbing the Menace of Ragging in the Higher Educational Institution, 2009 (here in after called the "Regulation") carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused Clause 4 of Regulation and am aware as to what constitutes ragging.
3. I have also, in particular, perused Clause 5(4) and Clause 8(4)(a) of the regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under Clause 4 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 4 of the Regulations.
5. I hereby solemnly affirm that, if found guilty of ragging, my ward is liable for punishment according Clause 8(4) (a) of the Regulations, without prejudice to any other criminal action that may be taken against me under any panel low for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of conspiracy to promote ragging, and farther affirm that, in case the declaration is found to be untrue, I am aware that the admission of this ward is liable to be cancelled.

Declared this..... day of.....month of..... year.

Signature of the Parent/Guardian

Name: .....

Address: .....

.....

Mob./Tel.No: .....

## VERIFICATION

Verified that the contents of part this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at CE, Kottarakkara on this the..... (Day) of ..... the (Month) 2019-2020

Solemnly affirmed and signed in my presence on this the..... (Day) of ..... the (Month) 2019-20 after reading the contents of this affidavit

OATH COMMISSIONER/STAFF ADVISOR

## **COLLEGE OF ENGINEERING, KOTTARAKARA**

Please arrange the certificate based on admission category in the following order.

SL.No	Name of the Document
1	Admit card (Hall Ticket)
2	Score card / Data Sheet
3	Allotment Memo
4	SSLC /10 <sup>th</sup> Standard
5	+2 /12 <sup>th</sup> , Diploma
6	Transfer Certificate
7	Conduct Certificate
8	Online Fee Receipt
9	Physical Fitness Certificate (As per KEAM prospectus)
10	Eligibility Certificate ( If applicable )
11	Community Certificate ( If applicable)
12	Nativity Certificate (If applicable )